

2017 Fall Tour Registration/Payment Schedule/Cancellation Penalty

Reservation Procedure:

To complete your trip reservation, please send the following items to "China Comfort Travel, 2000 Linwood Avenue Suite 11K, Fort Lee, New Jersey 07024" before the deadline:

1. Completed **2017 Fall China Tour Registration Form**;
2. A copy of your first passport page. If you don't have valid passport, you must provide 1st page of your old passport or name on your birth certificate or Passport Application Form;
3. \$300/per person deposit check payable to "China Comfort Travel".

Payment Method and Due Date:

We accept personal checks or money orders. No credit cards please. There are total of 3 payments:

Fall China Tour Group #	1 st Payment	2 nd Payment	3 rd Payment
Group #1	\$300 Deposit at the time of reservation	\$1,000 due on 7/5/2017	Remaining Balance Due on 8/5/2017
Group #2	\$300 Deposit at the time of reservation	\$1,000 due 8/5/2017	Remaining Balance Due on 9/5/2017

Failure to comply with deposit & payment requirement will result in automatic cancellation of your reservations.

Cancellation Policy:

All cancellation notice must be received by mail or fax. Upon receipt of your written cancellation notice, the non-refundable penalty will apply as follows:

Days Prior to Tour Departure Date	Penalty Applied Per Person
65 days prior to departure	\$150 per person
40-64 days prior to departure	\$250 per person
30-39 days prior to departure	\$400 Per Person
10-29 days prior to departure	50% of tour fare per person
Less than 10 days prior to departure	100% of tour fare per person

No refund or reimbursement for any voluntary giving up of meals, tours and/or accommodations.