

## 2018 Winter Thailand Tour Registration/Payment Schedule/Cancellation Penalty

### Reservation Procedure:

To complete your trip reservation, please send the following items to "China Comfort Travel, 2000 Linwood Avenue, Suite 11K, Fort Lee, New Jersey 07024" before the deadline:

1. Completed **2018 February Winter Tour Reservation Form**;
2. A copy of your first passport page, or copy of your new Passport Application Form;
3. \$350/pp deposit must be paid at the time of reservation.

### Payment Method and Due Date:

There are 3 payments. We accept personal checks and money orders ONLY for your payments.

1. The first deposit of \$350/pp must be paid at the time of reservation;
2. The second payment of \$1,000 due on December 1, 2017.
3. The remaining balance must be received December 20, 2017.

Failure to comply with deposit & payment requirement will result in automatic cancellation of your reservations.

### Cancellation Policy:

All cancellation notice must be received in written. Upon receipt of your written cancellation notice, the non-refundable penalty will apply as follows:

Days Prior to Tour Departure Date	Penalty Applied Per Person
65 days prior to departure	\$200 per person
40-64 days prior to departure	\$400 per person
30-39 days prior to departure	\$700 Per Person
10-29 days prior to departure	50% of tour fare per person
Less than 10 days prior to departure	100% of tour fare per person

No refund or reimbursement for any voluntary giving up of meals, tours and/or accommodations.

**For Reservation and Questions call: 551-587-3297 or E-mail to: chinatravel20@yahoo.com Website:**

**<http://nyteacherstour.org>**

Please make tour payment to "China Comfort Travel", and mail it to:

**China Comfort Travel,  
2000 Linwood Avenue Suite 11K,  
Fort Lee, New Jersey 07024**